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13 DEC 1974

MEMORANDUM FOR: Chief, Audit Staff

THROUGH : Inspector General

SUBJECT : Proposed Audit of Office of Communications

1. We are in receipt of your memorandum of 26 November concerning the proposed audit of the Office of Communications.

2. In connection with the plan to conduct a survey to determine if there are any areas in the Office of Communications in which a program review would prove beneficial to Agency management, I should like to underscore the provisions of the Director's memorandum of 4 November on this issue which states that such areas will be selected in coordination with the Deputy Director concerned, that the program audits will be conducted with the cooperation of the appropriate programs staff of the Directorate supervising the unit audited, and, specifically: ". . . it is expected that the Audit Staff will augment its regular financially-oriented personnel with individuals selected for their specific knowledge and back-ground from a roster composed largely of CIA retirees."

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John F. Blake  
Deputy Director  
for  
Administration

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